**EIP Summer 2020 Practicum Supervisor Evaluation**

Practicum Completed By: Carla Goodwin

Site Supervisor: Aaron Muz

Early Identification Program

Coordinator for Outreach, Engagement, and Student Transition

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Dates of Practicum: March- August 2020

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| --- | --- | --- | --- | --- | --- |
| **Criteria** | **4**  **Exceeded Expectations** | **3**  **Met Expectations** | **2**  **Minimally Met Expectations** | **1**  **Did not Meet Expectations** | **0**  **Not Observed or not applicable** |
| Envisions administrative responsibilities holistically and in the larger institutional context (understands the big picture) |  |  |  |  |  |
| Understands the interplay of the administrative workplace environment, goals, mission |  |  |  |  |  |
| Prepares clear, concise reports, electronic communications, etc. for the mentor/administrator |  |  |  |  |  |
| Communicates clearly and effectively with stakeholders in order to advance the work of the administrative unit |  |  |  |  |  |
| Respects and promotes diversity |  |  |  |  |  |
| Works well with a variety of others |  |  |  |  |  |
| Completes tasks as proposed |  |  |  |  |  |
| Is open to feedback and new learning |  |  |  |  |  |
| Uses theory to guide work |  |  |  |  |  |
| Contributes to an ethical and professional environment |  |  |  |  |  |
| Recognizes ethical dilemmas |  |  |  |  |  |
| Adds positively to the work of the team |  |  |  |  |  |
| Completed required hours |  |  |  |  |  |

What was done well during the practicum experience?

What could have been done better?

Additional comments: